

**General terms and conditions for attendance at the Second International ECSA Conference 2018 (ECSA 2018) from June 3<sup>rd</sup> to 5<sup>th</sup>, 2018 in Geneva, Switzerland**

**Status February 2018**

*Scope:* The following general terms and conditions govern the contractual relationship between the participant at the ECSA 2018 and the Foundation Science et Cité (SeC). Terms and conditions of the participant that are different from the above-noted conditions are not valid.

*Registration/Confirmation of registration:* Registration is done online. The confirmation of registration and the invoice are generated automatically and are sent out via email immediately after registration. The confirmation is legally binding. You will receive your ticket only after payment. Payments for registration have to be settled and all prices are quoted in EURO (EUR).

*Conference package:* Each person must obtain a ticket. The ticket is valid for the entire ECSA 2018. The personalized badge authorizes participants at the conference: The conference package includes admission, conference documentation, lunch (June 3<sup>rd</sup> - 5<sup>th</sup>, 2018), refreshments (June 4<sup>th</sup> - 5<sup>th</sup>, 2018), a welcome dinner (June 4<sup>th</sup>, 2018) and a farewell reception (June 5<sup>th</sup>, 2018). There is no reimbursement for any part of the package that is not used. SeC reserves the right to replace announced speakers with others if needed and to make necessary changes to the programme of events. If the conference cannot take place due to force majeure or good cause (for example, due to illness of many speakers or due to insufficient number of participants), the participants will be informed immediately. The registration fees will be reimbursed if this is the case. No claim can be made for reimbursement of travel and lodging expenses, unless travel insurance was purchased in advance. No reimbursement will be paid for the cost of the loss of work.

*Payment method, due date and late payment:* Payment can be made via credit card or bank transfer. Payment in cash or by cheque is not possible; SeC assumes no liability for loss. The invoice is payable immediately upon receipt. If the payment is 20 days late a reminder is sent; if payment is still not made, a legal process will then be initiated.

*Cancellation and transfer:* The registration may be cancelled up to 12 days before the start of the conference. The cancellation is made using the link that is included in the registration confirmation that was sent via email. Participants are charged 10% of the ticket price for cancellation. Tickets may be transferred to another person, provided it is not a discounted or donated ticket. Please inform the organizing team in order to change the personalized badges.

*Personal Data:* Personal data are protected. SeC will handle the data provided by participants confidentially and use the data only in compliance with the legal provisions on data protection. The following personal data will be stored and used by SeC (first name, surname, institution, address, email address, telephone number). The list of participants, which is available to all participants, includes the first name, surname, institution and, if consent is given, the email address. The personal data of participants will not be shared with third parties.

The conference website is using Google Analytics, that uses cookies to track the number and location of visitors of the conference website. We can use such analysis to gain insights about how to improve the functionality and experience of the website.

SeC is not responsible for the terms and conditions of the registration tool by XING.

*Photography/Recording:* We do not ban participants, exhibitors, partners, and other companies from taking photographs of conference activities and participants. By participating in the conference, you approve that your talks, interventions and presence may be recorded, and pictures be taken. You hereby waive any right to oppose, and expressly authorize the organizer to record the conference activities and make them available on the Internet or as it may seem fit.

*Applicable law, place of jurisdiction and place of fulfilment:* Swiss law shall apply; the place of jurisdiction is Berne.